

For the purpose of release of shares and dividends from IEPF Authorities (Ministry of Corporate Affairs), shareholder / surviving holder is required to make application online on website of IEPF and fill up Form No.IEPF-5 for generation of SRN and upload required documents i.e. copy of PAN, Aadhaar, Client Master Statement, Cancelled Cheque etc. with the help of instruction kit available on IEPF website:-

**After successfully generation of SRN**, self-attested copy of Form IEPF-5 with SRN and following documents are required to be sent to Nodal Officer at following address for verification of claim:-

1. Original share certificate for entire holding.
2. Indemnity Bond on non-judicial stamp paper of Rs.100/- or as per your state stamp act
3. Affidavit on Gen. Stamp Paper of Rs.10/- **for change of address containing your old and new address and change in name if any.**
4. Self-attested copy of PAN Card of Shareholder.
5. Self-attested copy of Aadhaar Card/Passport of Shareholder.
6. Original cancelled cheque of Shareholder.
7. Self-attested copy of Client Master Statement of Shareholder.
8. Self-attested copy of PAN Card and aadhar card/Passport of both the witness to Indemnity bond.
9. Duly filled KYC Forms (ISR1 & SH-13/ISR3)

**Also request you to submit duly filled and signed form ISR-2 towards signature attestation**

The Form No.IEPF-5 along with relevant documents are required to be sent to Nodal Officer of the Company.