



CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY OF NSDL DATABASE MANAGEMENT LIMITED (NDML)

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(Version 1.0)

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1) Introduction

CSR as a process is initiated with the aim to embrace responsibility for the company's actions and encourage a positive impact through its activities on the environment, consumers, communities, stakeholders and all other members of the public sphere who may also be considered as stakeholders. CSR policy functions as a guiding principle whereby CSR objectives and goals are well defined with specific mention of verticals where planned activities can be carried out in a project mode. The implementation plans are worked out with processes for built-in for monitoring and evaluation of the activities to ensure active compliance and governance with the spirit of the law, ethical standards, and prescribed norms.

The CSR Committee was constituted under the Chairmanship of Mr. P. P. Vora. The other members on the committee are Mr. G. V. Nageswara Rao and Mr. C. M. Vasudev.

The role of the Committee is to

- (a) Formulate and recommend to the Board, a Corporate Social Responsibility Policy which shall indicate the verticals of activities to be undertaken by the company.
- (b) Recommend the amount of expenditure to be incurred on the activities; and
- (c) Monitor the progress of the CSR activities of the company from time to time.

2) Philosophy of NDML

The company believes in providing efficient and cost effective services to the users of the system and it endeavors to make a positive impact not only on the lives of its employees and immediate stakeholders but also over the marginalised and disadvantaged section of the society to the extent feasible. It aims to work towards contributing in the building an equitable and inclusive society where all the members are provided opportunity for economic and social growth and development.

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3) CSR Guiding Principles

The CSR initiatives will be undertaken by taking into consideration the critical national, state level and community level gaps/needs in areas of focus. Here, the community is taken as geographical location surrounding the primarily, where NDML and its holding company NSDL has direct reach to monitor the implementation.

It will be directed towards the underprivileged and marginalised sections of the community. The activities will be undertaken in a project mode with processes in place for regular periodic monitoring, measuring the deliverables and ensuring long term impact and sustainability of the initiatives.

4) Areas for activities

The theme of the CSR activities are in the areas of education or employment generating skills etc including education, health and hygiene aspects. Further, NDML shall endeavor to align the CSR activities with the activities of NSDL in order to avoid duplication of efforts, optimal utilization of resources and administrative convenience.

The activities specified are aligned with the Schedule VII of the Companies Act, 2013 and CSR Rules, Notifications, Circulars issued thereunder.

5) Implementation and project planning

- The implementation of the CSR activities will be conducted by in –house CSR team.
- The CSR activities will be implemented in partnership with implementing partners (NGOs, civil society organisations, academic institutions) having expertise in the verticals selected for the activities.

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- Endeavour shall be made giving employee's voluntary participation in the CSR activities.
- In-house CSR team shall be responsible for the implementation and monitoring of the activities and utilization of funds allotted.

6) Monitoring

Monitoring of the project will be done through site visits by the Company CSR representative, quarterly progress reports along with Financial Utilization certificate provided by the implementing partners. Annual review of project will be conducted following which project renewal will be sanctioned.

The status of implementation of the projects undertaken under the mantle of CSR shall be placed before the CSR Committee.

7) Reporting

The Company will report the CSR spent and project status in the format specified in the Companies Act 2013 and CSR Rules 2014 and shall make necessary disclosure in the Annual Reports.

8) Contact Information

All enquiries on CSR activities shall be made to below mentioned correspondence.

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Trade World, A Wing, 4th Floor,
Kamala Mills Compound,
Senapati Bapat Marg,
Lower Parel,
Mumbai – 400013
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